



California  
**DEPARTMENT OF TECHNOLOGY**

***Committed***

***To Doing Business with***

***California Certified***

***Small Businesses***

***&***

***Disabled Veteran***

***Business Enterprises***

## **CALIFORNIA DEPARTMENT OF TECHNOLOGY AND THE SB/DVBE OPTION**

Thank you for your interest in doing business with the California Department of Technology. We look forward to increasing the number of contracting opportunities certified small businesses (SBs), micro-businesses (MBs) and disabled veteran business enterprises (DVBEs) have to provide us with the services we need. The California Department of Technology is extremely supportive of SBs, MBs and DVBEs and is intent on actively seeking partnerships.

- Governor's Executive Order S-02-06 requires state agencies to award at least 25% of their annual contracting dollars to certified SBs/MBs.
- The SB/DVBE Option allows state agencies to conduct a competitive solicitation valued at \$5,001.00 through \$249,999.99 that targets only certified SB or certified DVBEs. (See back of brochure for detailed information.)
- Pursuant to Military & Veterans Code §999 et seq., DVBE Program Requirement is included in all California Department of Technology solicitations, unless otherwise noted in the solicitation. The California Department of Technology's minimum DVBE program requirement is 3%, unless otherwise noted in the solicitation.

Our SB/DVBE Advocate is ready to assist you in successfully participating in the State service contracting process. Available business opportunities (solicitations) can be viewed and/or downloaded at [www.eprocure.dgs.ca.gov/default.htm](http://www.eprocure.dgs.ca.gov/default.htm), (search by agency name, title/description or bid/solicitation number).

Competition is one of the basic tenets in the State procurement process. The nature of effective competition varies with the goods and services being acquired. Depending upon decisions made during the planning phase, the procurement may be informal or formal, and the selected competition method may be a phone call or a written solicitation document, distributed by fax, electronic mail or regular mail, depending on the procurement value. Procurement activities must be conducted in an open and fair environment that promotes competition among prospective suppliers.

The SB/DVBE Option can be an outstanding procurement tool for state agencies to actively pursue and/or exceed the Governor's 25% SB and 3% DVBE participation in the procurement process.

#### SB/DVBE Option –

- Government Code (GC) Section 14838.5 (a) and (b) enables state departments to conduct a competitive solicitation valued at \$5,001.00 through \$249,999.99 that targets only certified SB or certified DVBEs.
- GC Section 14838.5 eliminates the advertising requirement for transactions awarded to a certified SB or a certified DVBE when conducting a SB/DVBE Option solicitation.

California Department of Technology is committed to increasing the contracting business opportunities with SBs and DVBEs.

Here are ways the California Department of Technology achieves SB and DVBE participation:

- California State Agencies and Departments may use a streamlined procurement process known as the SB/DVBE Option by contracting directly with a California-certified SB or DVBE for goods, services, and information technology valued between \$5,001.00 and \$249,999.99 after obtaining price quotes from at least two such businesses. For public works projects, the contract value can be up to \$270,000.
- Under \$5,000, where state agencies are not required to obtain competitive quotations so long as the price is fair and reasonable, awarding to a certified SB or DVBE achieves the state's objective and can be counted towards the 25% SB goal and 3% DVBE goal.
- Contracts awarded directly to a certified SB or who are eligible for the small business 5% bid preference (California Code of Regulations, Title 2, Section 1896.6 (a) OR
- Contracts awarded to a non-small business who subcontracts at 25% of the contract with SB/MB are also eligible for a 5% bid preference (California Code of Regulations, Title 2, Section 1896.6 (b)).

Note: Orders from leveraged procurement agreements (e.g., CMAS, Master Agreements, etc.) with a certified SB/DVBE firm may be counted toward SB/DVBE participation goals, but are not subject to the 5% bid preference

For more information on business contracting opportunities with the California Department of Technology, please contact:

**California Department of Technology, IT Procurement & Contract Services Branch**

P.O. Box 1810, Rancho Cordova, CA 95741-1810

**Small Business & Disabled Veteran Business Advocate – Edna Toy**

Bus. (916) 431-5383 / Fax (916) 733-7883

[edna.toy@state.ca.gov](mailto:edna.toy@state.ca.gov)

**IT Procurement & Contract Services Branch, Chief – Marlon Paulo**

[Marlon.paulo@state.ca.gov](mailto:Marlon.paulo@state.ca.gov)

**Hardware Services/Network Services Unit – John Marengo**

[John.marengo@state.ca.gov](mailto:John.marengo@state.ca.gov)

**Software Services Unit – Jennifer Herrera**

[Jennifer.herrera@state.ca.gov](mailto:Jennifer.herrera@state.ca.gov)

**Consulting Services Unit – Jennifer Herrera**

[Jennifer.herrera@state.ca.gov](mailto:Jennifer.herrera@state.ca.gov)

Listed below are the goods (commodities), maintenance and repair service contracting opportunities available through California Department Technology.

**Types of Goods/Commodities Purchased:**

Audio Visual Equip.	2-way Radios
Batteries	Reproduction Equip. & Scanners (computer, bar code)
Cameras & Accessories	Signage (building, directional)
Carpeting	Telephone Systems
Cell Phones & Pagers	Tower Parts & Components Utility
Computers, incl. Software	Buildings (Pre-Fabricated)
Construction Supplies	
Emergency Medical Supplies	
Forklifts	
Fuel Tanks	
Generators	
Gloves, Neoprene IT	
Hardware	
IT Software	
Hazmat Protective Equip. & Supplies	
Janitorial Supplies	
Mail Room Equip. & Supplies	
Office Furniture	
Office Machines & Supplies	
Photocopiers	
Promotion Items	

## Types of Service Contracts Executed:

Alarm & Fire Monitoring	IT Consulting, Maint. & Repair Service	Shop Clothing/Linen Service	
Above Ground Storage Tanks	Interpreter Service	Software Maint. & Repair Service	
Alternate Fuel Source	Janitorial Service	Telephone Headset Maint. & Repair	
Asphalt Concrete Paving & Repairs	Landscaping Service	Telephone Service (incl. Cell & Satellite)	
Automotive Services	Legal Consulting Service	Television Equipment Maint. & Repair	
Blueprinting Service	Management Training	Unarmed Security Guard Service	
Carpet Installation	Materials Handling & Maint. & Repair	UPS Maint. & Repair	
Consulting Services, Various	Media Service	Video Duplication Service	
Copier Maint. & Repair	Newswire/Press Clipping Service		
Delivery Service	Office Machines Maint. & Repair		
Document Shredding	Pager Service		
Door Installation	Painting Service (Interior/Exterior)		
Electrical Repair Elevator Maint. & Repair	Parking Lot Maint. & Repair		
Environmental Service	Postage Meter Service		
Facilitation/Proctor Film & Video Production Service	Pest Control Service		
Fire Extinguisher Service	Plumbing Service		
Flooring Forklift/Pallet Jack Maint. & Repair	Portable Chemical Toilets Service		
Gate Installation, Maint. & Repair	Public Works		
Generator Maint. & Repair	Radio Systems Maint. & Repair		
Graphic Arts & Maint. & Repair	Roll-up Door Maint. & Repair		
Hazardous Waste Removal	Roofing Repair		
HVAC Maint. & Repair	Sanitation Septic Service		
	Security System Upgrade		